

MINUTES FOR
PRAIRIE FIELDS HOMES ASSOCIATION EXECUTIVE BOARD MEETING

October 25, 2017

The meeting was called to order by Jack Lewis, President at 6:08 p.m. In attendance were:

Jack Lewis, President; Kevin Letourneau, V.P.; Jim Bicknell, Secretary; Craig Miller, Treasurer; Ken Vaughn, Director; Bill Copher, Director; and Tyler Agniel, Director were present.

The minutes from the Annual Business Meeting on August 26, 2017 were read by Secretary Bicknell and approved upon motion by Craig Miller, Second by Kevin Letourneau and unanimous vote.

There was a review of the attendance at the Block Party and based upon registrations a minimum of 198 attended. It was generally concluded that the actual number was probably another 25 attendees approximately. After a report by Jack Lewis on the costs of the block party it was a general conclusion that the event was very successful. Costs for the flyer were discussed in regard to whether they were actually necessary in today's environment. It was agreed we would review that item again in 2018 prior to the next event.

The next item on the agenda was a review of delinquent accounts and the handling of notices and use of a collection agency. There were 6 accounts over \$200 at present and another 4 will probably arrive at that level with this year's billings. Jack Lewis met with Doug Luther and Patty Steele at their offices and went over our program and process. At that review he was assured our program was being done properly. The six accounts mentioned were turned over to the collection agency and Jack Lewis indicated we would monitor that progress to determine future changes to our program.

A complaint from a member about the Flag poles and small monument at the corner of 81st and Lamar was reviewed. That property is a rental property and Jim Bicknell motioned that he would talk to the tenant and after that discussion Jim Bicknell and Jack Lewis would draft a response to the complainant. Kevin Letourneau seconded the motion and it passed unanimously.

Craig Miller gave a presentation on our website and discussed changes coming in 2018. Currently email traffic goes to PFHOAKS.com and Craig is going to do some analytics concerning moving that system over to the HAKC website in July 2018. We will revisit this item in our first meeting of 2018. A motion to have Craig do the research was made by Ken Vaughn and seconded by Bill Copher with unanimous approval.

A call was made for any old business by Jack Lewis and there being none we moved to new business.

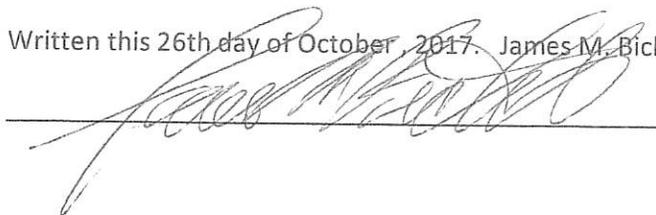
Craig Miller brought up the idea of leaf removal for the entire association either by voluntary signup or by the association signing with a contractor and having the service available to all members. After some

good discussion about the history of such a service, companies involved in it and other associations doing this Craig Miller volunteered to do some background research and we would revisit the topic in 2018. No actual motion was made as Craig volunteered to just do some research.

Jack Lewis reminded everyone that the annual meeting of HAKC was next month and RSVP's needed to be in by November 9, 2017.

As there was no further business or topics to come before the Board a motion to adjourn was made by Kevin Letourneau and seconded by Tyler Agniel. No objections were made and the motion carried unanimously.

Written this 26th day of October, 2017. James M. Bicknell, Secretary

A handwritten signature in black ink, appearing to read "James M. Bicknell", is written over a horizontal line. The signature is cursive and somewhat stylized.